

**HEAD OFFICE**

303 Church Street  
Private Bag X 44  
MOGWADI 0715  
Telephone : (015) 501 0243/4  
Fax no : (015) 501 0419  
E-mail: info@molemole.gov.za



**Molemole Municipality**

**MOREBENG BRANCH OFFICE**

25 Cnr. Roets & Viviers Street  
MOREBENG 0810  
Telephone : (015) 501 2301 / (015) 501 2371  
Fax no : (015) 397 4334

[www.molemole.gov.za](http://www.molemole.gov.za)

**Ralephenya T.D**

ALL CORRESPONDENCE TO BE ADDRESSED TO THE

**Ref: Tech-8/1/1/03**

**15 October 2020**

**REQUEST FOR QUOTATION**

**MOLEMOLE MUNICIPALITY IS HEREBY INVITING QUOTATIONS FROM SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL DATABASE FOR REPAIRS AND MAINTENANCE OF 500KVA MINI SUBSTATION AS PER THE SPECIFICATION BELOW:**

<b>DESCRIPTION: Repairs and maintenance of 500kVA Mini substation.</b>	<b>Quantity</b>
Diagnose the problem on the mini substation	1
Repair all the defects and faults on the mini substation	1
Perform all the required tests (Ratio, Insulation resistance, Open and Short circuit test)	1

**1. The following documentation should be attached to the quotations:**

- a. The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Fully signed and completed declaration of interest form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- c. Fully signed and completed MBD 9 form [downloadable from [www.molemole.gov.za](http://www.molemole.gov.za)]
- d. The Master Registration Number or Tax compliance status pin [or a valid copy of tax clearance certificate]
- e. Contractor must be in possession of 3 phase Wireman's Licence
- f. CIDB Grading of 1EP PE or Higher
- g. Certified **COPY** BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)

***N.B. Failure to attach a to f the above documents will disqualify the bidder from further evaluation***

**Vision: A developmental people driven organization that serves its people**

**Mission: To provide essential and sustainable services in an efficient and effective manner.**

### 3. Evaluation on functionality

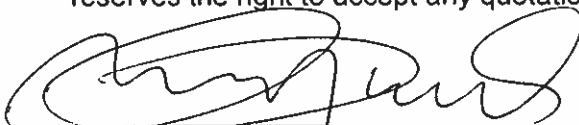
**Functionality**, bidders must achieve a minimum of 80% functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE ). Bidders that score less than the minimum of 80% will be disqualified from further evaluation.

Criteria	Weight	Applicable Value System
<b>Company Experience in Repairs and Maintenance of power transformers/ mini substation</b> a) 2 x appointments letters/ orders on a client's letter head signed by the CFO/ Accounting Officer.	100 points	<i>Poor = 1</i> <i>Acceptable = 2</i> <i>Good = 3</i> <i>Very Good = 4</i> <i>Excellent = 5</i>
TOTAL	100 points	

#### 1. THE FOLLOWING CONDITIONS WILL APPLY:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA- of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2017
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr MJ Mabetwa at 015 501 2355** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **22 October 2020 at 11h00**, clearly marked "**Repairs and maintenance of 500kVA Mini substation..**" "No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



**Mr. MAKGATHO K.E**  
**MUNICIPAL MANAGER**  
 Tech-8/1/1/03